1. Go to http://cc.ivytech.edu and click Forgot Password.

2. Click I Agree.

3. Enter your Ivy Tech username.

4. Answer three out of the six security questions for your account. You MUST type them exactly the same way you originally typed them in as they are case sensitive.

5. Enter your new password and then confirm. Keep in mind you must have the following in your password:
   - A minimum length of eight (8) characters
   - Contains multiple letters with mixed case and numbers
   - At least one of the following special characters: + - _ ! ? . % { }
   - Do not use spaces or @ $ & ( ) , < > ; / \ = #

6. Click Next.